



STRONGER COMMUNITIES. STRONGER AMERICA.

POSITION ANNOUNCEMENT

POSITION:	Senior Policy Analyst, Economic Policy Project	OPEN:	Immediately
LOCATION:	Washington, DC	CLOSING:	Until filled
CONTACT:	Jennifer Brown, Associate Director, Economic Policy	SALARY:	Commensurate with experience

BACKGROUND

UnidosUS, previously known as NCLR (National Council of La Raza), is the nation's largest Hispanic civil rights and advocacy organization. Through its unique combination of expert research, advocacy, programs, and an Affiliate Network of nearly 300 community-based organizations across the United States and Puerto Rico, UnidosUS simultaneously challenges the social, economic, and political barriers that affect Latinos at the national and local levels. For 50 years, UnidosUS has united communities and different groups seeking common ground through collaboration, and that share a desire to make our country stronger. For more information on UnidosUS, visit unidosus.org or follow us on Facebook and Twitter.

SUMMARY

UnidosUS is seeking a Senior Policy Analyst for its Economic Policy Project in Washington, DC. This position is housed in the Office of Policy and Advocacy and reports to the Associate Director of Economic Policy. The Senior Policy Analyst will help develop and drive a policy agenda that works to eliminate barriers to asset-building; reforms banking and lending policies to include more robust consumer protections; supports efforts to raise wages and improve working conditions for Latinos; and defend and expand tax provisions that benefit Latino working families.

This position is responsible for identifying promising ideas, particularly in the areas of either banking/lending and consumer protection or wages/working conditions and tax provisions. The Senior Policy Analyst will work with colleagues to plan and conduct rapid-response and long-term analyses of data, programs, and emerging issues. The Senior Policy Analyst will also write policy papers, issue briefs, and congressional testimony in a variety of lengths and formats for diverse audiences. This position is also responsible for convening an effective network of civil rights organizations, community leaders, researchers, and policymakers to effectively frame a federal economic policy agenda that invests in the future and targets policy solutions to the most vulnerable in our society. Success in this role also requires the Senior Policy Analyst to

collaborate with colleagues in multiple internal disciplines, including Communications, Civic Engagement, Legislative Affairs, and the Policy Analysis Center.

UnidosUS offers a collaborative, team-based environment that fosters a culture of ideas and debate. We approach our work from multiple perspectives and methods, understanding both the specific issues and the larger interrelated systems. The Senior Policy Analyst will work closely with colleagues in UnidosUS policy, communications, and programs teams to draw the linkages between economic policy and other issue areas impacting Latinos, such as health care, education, and immigration.

RESPONSIBILITIES

- Develop and execute a project plan and agenda for evaluating and analyzing relevant economic policies that affect the Latino community.
- Analyze emerging public policy issues and trends and produce UnidosUS policy publications including issue briefs, white papers, conference papers, presentations, and testimony; using primary and secondary research sources.
- Serve as UnidosUS's institutional expert on select economic policy issues, with a focus on either policy solutions related to reforming banking and lending policies and consumer protection or supporting efforts to raise wages, improving working conditions for Latinos, and defending and expanding tax provisions that benefit Latino working families.
- Represent UnidosUS in high-visibility forums, including meetings with congressional staff, policymakers, issue experts and stakeholders, national conferences, and the media.
- Lead and participate in coalitions of experts and advocates on select economic policy issues.
- Provide strategic recommendations, as appropriate, to UnidosUS leadership, including the organization's Cabinet and the President and CEO.

QUALIFICATIONS

- Bachelor's degree and a minimum of **five years** of policy experience required; graduate degree preferred.
- In-depth knowledge of policy analysis, with a demonstrated ability to analyze and develop new policy ideas, is required.
- Extensive and strong writing ability, including developing and writing articles, studies, reports, or other publicly available documents is required.
- Knowledge of economic policy issues, including those related to banking, consumer protection, workforce issues, or tax policy.
- Experience communicating policy ideas in public settings such as coalition meetings, congressional briefings, major conferences, and with the media.
- Outstanding project management skills suited to a dynamic work environment with multiple ongoing responsibilities, tight deadlines, and expectations for high-quality work.
- Displayed commitment to social justice and UnidosUS's mission.
- Bilingual ability (English and Spanish) a plus.
- Flexibility for occasional travel.

Please note: Only those applicants who submit a cover letter and writing sample along with a résumé will be considered for this opportunity. Please include “Senior Policy Analyst, Economic Policy Project” in the subject line of any email submissions.

SEND COVER LETTER, WRITING SAMPLE, AND RÉSUMÉ TO:

UnidosUS
Raul Yzaguirre Building
Attn: Darcy Eischens
1126 16th Street, NW, Suite 600
Washington, DC 20036-4845
Fax: (202) 776-1794
hrmail@unidosus.org

No phone calls please.

EQUAL OPPORTUNITY EMPLOYER. All qualified applicants will receive consideration without regard to race, color, national origin, marital status, religion, gender, age, disability, sexual orientation, gender identity or expression, personal appearance, family responsibilities, political affiliation, or enrollment in a college, university, technical school, or adult education.